



## City of Brentwood - Community Development Technician

The City of Brentwood Community Development Department is searching for the right team member to join our Permit Center staff in the role of Community Development Technician.

This position will provide customer support at the public counter, process permits and project applications, coordinate basic development projects, and complete basic plan-check duties.

They will provide a variety of technical and clerical support to both internal and external customers, in person, over the phone, via e-mail, and through the City's customer service portal. The ideal candidate will have experience working at a public agency permit counter, have some basic plan-checking experience, possess exceptional organizational and interpersonal skills, and have the ability to multitask within a dynamic and sometimes distracting environment. Certification as a Permit Technician through the International Code Council is preferred. This position receives general supervision from the Development Services Manager and may receive functional supervision from department staff. If you are looking to make a difference through a team environment, this may be the opportunity for you!

To apply please visit the City's website at [www.governmentjobs.com/careers/brentwoodca](http://www.governmentjobs.com/careers/brentwoodca) before the closing date of 2/9/21 or before the City reaches the maximum of 200 candidates.