



The City of Novato is looking for a professional planner to lead the Department's advanced planning efforts. Near term focus for the position will be on housing issues but longer term are a variety of issues to be addressed, including an update of the City's climate action plan, short term rentals, several important code amendments, and development of programs and implementation of actions from our soon-to-be-adopted General Plan Update.

### **ABOUT THE DEPARTMENT**

The mission of the Community Development Department is to actively engage the community in defining its goals, ensure that Novato's values are reflected in the physical environment of the City, and assist in providing safe and well-maintained buildings.

The Planning Division has two primary functions:

- Assisting the community, and ultimately the City Council, plan for the City's future development.
- Reviewing proposed development projects for conformance with the City's adopted policies and ordinances and environmental laws.

The Division is responsible for maintaining and implementing the City's General Plan and Zoning Ordinance, which guide development decisions, and the City's Climate Change Action Plan which seeks to lower emissions of greenhouse gases and adapt to the effects of climate change.

### **OUR IDEAL CANDIDATE**

The ideal candidate will have a minimum of five years of progressively responsible professional planning experience and will be knowledgeable in California land use and urban planning principles, laws and practices. A strong background in housing issues, legislation, policies, programs, and trends is highly desirable. Candidates must have the equivalent to a Bachelor's degree from an accredited college or university with major course work in urban or community planning, geography, public administration, or a related field. A Master's degree (or comparable) is desired, but not essential.

This position will work closely with the Director and the Planning Manager to develop regulations and policies to address recent and pending changes in housing law and will serve as the project manager of an effort to further develop the City's objective design standards and ADU tool kit. The individual in this position will also likely develop and implement new or modified housing programs to meet community goals and objectives; lead our efforts to develop strategies to accommodate new RHNA allocations, and work closely with community groups and organizations in public workshops and meetings. The position will also be involved in regional housing policies, planning, and events.



Applicants must have excellent verbal and written communication skills, and be able to effectively interact with all City departments, Planning Commission, City Council, outside agencies, the public, and the media. The ideal candidate will be able to independently perform high level policy analysis, and analyze data to develop logical policy recommendations relating to planning and development.

### **THE CITY**

Novato residents enjoy a thriving and family-oriented community with abundant educational, recreational, retail, and business opportunities. The residents are actively involved in important local decisions about quality of life issues and the future direction of their city as the City Council encourages a high level of interaction between its citizenry and city government so that important issues are vigorously debated and discussed. The community fosters a small town atmosphere due to its low population density, high amount of open space and parks, vibrant downtown, and engaged community members. With an abundance of natural beauty, a rich history, comfortable neighborhoods, a diversified economy, and a promising life sciences industry, the City is well-positioned to continue to thrive into the 21st century!

<https://www.governmentjobs.com/jobs/2628195-0/senior-planner?keyword=senior%20planner%20&location=Novato&pagetype=searchPage>

**Come Join our Team!**



***\*\*\*Please Note: This is a limited term position.  
However, the limited term duration could be extended as the potential for  
additional funding exists.\*\*\****