



ABOUT THE DEPARTMENT

The [Planning, Building and Code Enforcement \(PBCE\)](#) Department with the City of San Jose is currently recruiting for Planner IV positions in the [Planning Division](#).

The [Planning Division](#) is divided into the following four sections:

Citywide Planning - Long range planning, General Plan amendments, zoning and sign code amendments, preparation of Urban Village/area plans, station area planning, urban design, housing policy, data analysis/GIS and special projects.

Environmental Review - Review of environmental clearances, CEQA compliance review of development projects.

Development Review - Entitlement of zonings and development permits, historic preservation, and community outreach.

Permit Center - Plan check conformance, review for development projects, front counter/public information, and zoning compliance.

POSITIONS & DUTIES

The Planner IV position in the PBCE Department supervises and leads a staff team as well as manages complex planning projects of considerable complexity and difficulty. Specific duties include, but are not limited to:

Provides frontline supervision to a team of professional Planners, Planning Technicians, and/or interns

Contributes to the evaluation and determination of recommendations on private or City initiated General Plan, Zoning, land use, subdivision, and other Planning applications based on applicable General Plan, Zoning Code, Council Policies, and other relevant guidance documents.

Meets with applicants and other interested parties to problem-solve on issues associated with planning applications.

Reviews, edits, and writes reports to the Planning Commission, City Council, and other audiences.

Manages the development of specific or area plans, and policies and ordinances related to land use and development.



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Makes presentations before the City Council, Planning Commission, neighborhood groups, or other agencies.

Represents the City at meetings and/or conferences.

Collaborates and coordinates with other City departments, government agencies, and other entities on matters relating to San José's Planning programs.

Communicates clearly and demonstrates excellent customer service consistent with PBCE standards.

Contributes ideas and develops proposals for Council consideration to modify the Zoning Code, streamline processes, improve service delivery, conduct staff training, etc.

This recruitment may be used to fill multiple positions in this, or other divisions or departments. Current positions to be filled include, but may not be limited to:

Housing Catalyst Team: This position will oversee the newly formed Housing Team in the Citywide Planning Section. This newly formed team will work to facilitate and promote both market rate and affordable housing opportunities in San Jose. The team works on developing housing policy, and assists housing developers with site selection, and the permitting and entitlement process.

Citywide Planning Team: This position will oversee the Citywide Planning team in the Citywide Planning Section. This team will be responsible for aligning the City's Zoning Code with the General Plan by rezoning areas throughout San Jose where the General Plan and Zoning are not consistent. The Citywide Planning team may also focus on various other policy focused long-range planning work.

In addition to these positions, this recruitment will be used to fill Planner IV positions on other teams in the Department of Planning, Building and Code Enforcement as positions become available. The teams within the Department includes Citywide Planning, Environmental Review, Development Review and Permit Center Planning Services. If you are interested in employment in this classification, you should apply to ensure you are considered for additional opportunities that could be filled utilizing this recruitment.

MINIMUM QUALIFICATIONS

Education: Bachelor's Degree from an accredited college or university in urban or regional planning, urban studies, architecture, landscape architecture, urban design, urban geography, environmental studies, or a closely related field.

Experience: Five (5) years of professional planning experience that includes three (3) years



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of journey-level experience.

Acceptable Substitution: A Master's Degree or sixty (60) semester hours of graduate coursework from an accredited college or university in urban or regional planning, urban design, urban studies, architecture, landscape architecture, urban geography or environmental studies, or a closely related field can substitute for two (2) years of planning work experience at the City of San Jose's Planner II/ III level or equivalent (journey-level planning work experience).

Licenses or Certificates: A valid California driver's license. AICP certification is desirable.

SALARY

The annual salary for Planner IV is \$101,899.20 - \$124,092.80

The actual salary shall be determined by the final candidate's qualifications and experience. In addition to the starting salary, employees in the Planner IV classification shall also receive an approximate five percent (5%) ongoing non-pensionable compensation pay.

TO LEARN MORE AND APPLY

To view the full announcement for this exciting opportunity with the City of San José and apply, please visit the City of San Jose's employment page at www.sanjoseca.gov/citycareers and select Open-Competitive Recruitments or click on the link below to go directly to the job announcement

<https://sanjoseca.taleo.net/careersection/jobdetail.ftl?job=1901359&lang=en>

The application deadline is on August 20, 2019 at 11:59 PM. Please allow adequate time to complete the application and submit before the deadline