



City of West Hollywood – Senior Planner (Long Range Planning)

This is a high-level staff position in the Long Range Planning (LRP) Division, requiring **excellent project management and supervisory skills**, a passion for **community engagement**, great **communication skills**, and **demonstrated expertise in land use policy**. This position will supervise staff and coordinate projects within LRP and with internal and external project partners, and will be responsible for completing complex, politically-sensitive projects. Active LRP Division Projects include: a Sunset Strip Streetscape Action Plan, new parklet program, updates to the Zoning Ordinance, development of a Net Zero/Sustainable Practices Policy Framework, and update of the Green Building Program.

The ideal candidate is passionate about planning in vibrant urban environments and combining the tenets of **land use** and **sustainability** policies to make great urban environments. Their skills and experience should bring a thoughtful, creative approach, with a focus on delivering effective and efficient projects. **Excellent oral and written communication skills** and an appreciation for good **graphic design**, coupled with **experience implementing innovative community engagement strategies** are important. The ideal candidate will have a **demonstrated record of strong project management**, great **attention to detail**, and **policy implementation experience**. The ideal candidate **can build a team and keep it working together**, implementing policies and programs in innovative and effective ways. We need someone who can relate well with other departments and community stakeholders, **building bridges and relationships** that will help our projects be successful.

Minimum Qualifications Required:

- Bachelor's degree from an accredited four-year college or university in a related field; Master's degree in related field is preferable; and,
- Five (5) to seven (7) years of progressively responsible experience; or, any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

Deadline to submit application: Friday, August 17, 2018 at 5:00pm

Apply at: <https://www.weho.org/community/employment-298>

Job Flyer: <https://www.weho.org/Home/ShowDocument?id=36874>