



The County is seeking a professional Director of Planning with exceptional leadership, communication, and interpersonal skills as well as outstanding analytical, technical and problem solving abilities.

The Director of Planning is the principal management position for the County's Planning Department and serves as a key member of the County management team. The Planning Department, with an allocated full-time staff of 11.00 allocated positions, is a separate County department operating under the general direction of the County Administrative Officer. The Director will be appointed by the Board of Supervisors.

The new Director will find diverse engaged communities that are very interested and participatory in the planning process. Calaveras' geographical setting and historical significance provides unique planning challenges such as preserving the historical heritage of the County, supporting agriculture, at the same time facilitating and promoting economic growth and sustaining an overall quality of life. This position works closely with representatives of the County's Building, Public Works and Environment Management agencies as well as the Calaveras Council of Governments and local special districts to implement applicable land use policies. Combined, these responsibilities make this assignment a highly visible position that will regularly make presentations to the Planning Commission, the Board of Supervisors, and a variety of community groups and organizations.

### ***THE DEPARTMENT***

The Planning Department is responsible for review and approval of development applications including CEQA review, applying zoning standards to building permit review, and implementation of the General Plan. The Department is also responsible for FEMA flood hazard mitigation compliance as well as administration of the Surface Mining and Reclamation Act.

The department's current projects consists of:

- A new General Plan adopted in 2019 with numerous implementation measures being prioritized and developed
- Comprehensive zoning ordinance update, updating vacation rental and agri-tourism provisions
- Preparation and adoption of a GHG reduction plan
- New ordinance development for open space requirements and dark skies
- Refinement of cannabis regulations
- Housing Element implementation
- Development of several community plans
- Implementing AB 273 standards for CEQA documents.



Candidates should have a working knowledge of these service delivery areas, as well as development agreements, mitigation fees, and project management and delivery.

### ***COUNTY GOVERNMENT***

The County of Calaveras is a General Law County governed by a five member Board of Supervisors. The Board is elected by district, with alternating four-year terms in even numbered years. The anticipated FY 2020/21 all funds budget is over \$201M, with approximately \$1.13M representing Planning. Calaveras County has approximately 672 allocated positions.

The Board of Supervisors is committed to hiring a qualified candidate and looks forward to working with the next Director of Planning.

### ***THE IDEAL CANDIDATE***

The ideal candidate will have a strong foundation in General Plan law, the California Environmental Quality Act, the Subdivision Map Act and Planning and Zoning laws, along with knowledge of affordable housing and grant programs. Excellent presentation and public speaking skills, a strong sense of diplomacy, and an open, receptive interpersonal style are also key attributes for this assignment.

Our ideal candidate will have:

- Five or more years of professional level, public agency planning experience
- Three of the required years must have been in a supervisory or management role
- Rural county or city experience is highly desirable
- Equivalent to a Bachelor's degree in land use planning or a related field is also a requirement
- American Institute of Certified Planners (AICP) certification is preferred.
- Strong public service ethic

Interested candidates must submit an online application and upload a letter of interest and comprehensive resume on or before Friday, January 22, 2021. Candidates identified as having qualifications best suited for the position will be invited to participate in the interview process.

Calaveras County is an equal opportunity employer.