



San Francisco Planning Department (CPC) - Planner IV - Principal
Preservation Planner

Salary: \$112,970 - \$137,280/year

Application Deadline: 3/5/2018 5:00 PM

This is a Position Based Test conducted in accordance with Civil Service Rule 111A.

The San Francisco Planning Department (CPC) plays a central role in guiding the growth and development in our City. The Department works with other City agencies and the community to help achieve great planning for a great city.

Under general direction, the 5293 Planner IV-Principal Preservation Planner plans, administers and directs the activities of a planning group, and/or oversees a major study, and/or supervises a project group engaged in professional city planning work. The Planner IV develops, implements and enforces city planning policies and procedures; gathers, analyzes and interprets planning data and prepares recommendations; prepares difficult and complex technical reports; represents the department in public meetings; acts as technical advisor on all studies and problems relating to planning; and performs related duties as required.

Essential duties include, but are not limited to:

- Providing direction for professional, technical and clerical staff engaged in historic preservation analyses and preparation of complex and detailed technical data reports relating to historic resource evaluation under California Environmental Quality Act (CEQA);
- Providing supervision, of the analysis, evaluation and preparation of historic preservation reports for public/private projects;
- Reviewing subordinate planners' work on various historic preservation documents and ensuring compliance with federal, state and local laws/regulations and department approaches and procedures for CEQA analysis;
- Providing interpretation and explanation of legal, technical and procedural aspects of CEQA preservation planning-related policies, procedures, and programs to the public, project sponsors, boards and commission;
- Providing supervision and evaluation of subordinate personnel in the performance of planning-related work;
- May act for the Environmental Review Officer at meetings or in his/her absence.
- Planner IVs may be required to attend meetings or participate in work-related activities outside of normal working hours (evenings and weekends) in various community locations. Some positions may require possession of a valid driver license, or may require specialized experience in order to perform department specific planning duties.



MINIMUM QUALIFICATIONS

- Possession of a baccalaureate degree from an accredited college or university AND
- Six (6) years of experience in city, urban, and/or regional planning, and/or related planning environment (such as transportation planning, environmental planning, architecture or urban design) AND
- Two (2) years of recent and verifiable experience in performing Environmental Review process pursuant to the California Environmental Quality Act (CEQA) AND
- Two (2) years of experience applying the theories, methods, and practices of Historic Preservation Planning that enables professional judgments to be made about the identification, evaluation, documentation, registration, protection, or treatment of historic and archeological properties in the United States and its Territories; and products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation.
- Must meet one of the three US Secretary of the Interior's Professional Qualification Standards - History, Architectural History or Historic Architecture - used by the National Park Service, and have been previously published in the Code of Federal Regulations, 36 CFR Part 61.
- A year of full-time professional experience need not consist of a continuous year of full-time work but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent of a year of full-time experience.

Substitution: Possession of Master's degree from an accredited college or university in City, Regional or Urban Planning, Architecture, Landscape Architecture, Geography, Urban Studies or Environmental Sciences may substitute for one (1) year of the required experience.

Special Conditions

The above minimum qualifications reflect special conditions associated with the position to be filled. They may differ from standard minimum qualifications associated with the class.

Desirable Qualifications

- The stated desirable qualifications may be used to identify job finalists at the end of the selection process when candidates are referred for hiring.
- Excellent management skills, including supervising work of other planners and technical specialists, coaching and mentoring, appropriately delegating tasks, and building strong and cohesive teams;
- Strong public speaking and presentation skills and ability to effectively and sensitively communicate, both orally and in writing, with a broad variety of stakeholders and in formal presentation settings;
- Ability to effectively manage multiple high-level projects and demands within



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deadlines.

Note: Applicants must meet the minimum qualifications requirement by the final filing date unless otherwise noted.

HOW TO APPLY:

Applications for City and County of San Francisco jobs are being accepted through an online process.

Visit www.jobaps.com to begin the application process.

Select announcement PBT-5293-083914

Select "Apply" and read and acknowledge the information

Select either "I am a New User" if you have not previously registered, or "I have Registered Previously"

Follow instructions on the screen