

# APA California – Northern Section Awards Application

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*NOTE TO READER: This document is an annotated outline of the Application. Applicants are welcome to submit Applications in different fonts, styles, etc., so long as the Application follows this outline.*

- *Required template language is shown in **black text**.*
- *Annotated instructions, which should be deleted prior to submitting an application, are shown in **blue text**.*
- *Placeholders for text, to be populated in the Application, are shown in **red text**.*

**This application shall be emailed as a PDF to [awards@norcalapa.org](mailto:awards@norcalapa.org).**

*The application PDF shall be labeled in the following format:*

*“[Award Category]\_YEAR\_[Project Name]\_\_[Nominator]”*

*For example, a project called "Awesome Project", prepared by "Stellar Consultant" is applying for the "Transportation Planning Award". Their application PDF would be titled, "Transportation Planning Award\_2025\_Awesome Project\_Stellar Consultant".*

*A minimum of three (3), and up to eight (8) high resolution (minimum 150DPI) photos, diagrams, illustrations, or graphic project materials that showcase the nominated project/plan **must be uploaded to a sharefile link**, which is to be **included in the submittal email** with your application. Please ensure the sharefile link is valid for anyone with the link, until at least June 30th. The sharefile link shall include individual JPEG files, labeled 'PROJECTNAME\_PHOTO#'. Note, photos may also be included in the PDF application; however, the requirement for a sharefile link with individual JPEG files is a requirement.*

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## **Summary**

Award Category  <i>(A list of all Award Categories can be found here: <a href="https://norcalapa.org/programs/awards/apa-california-northern-section-state-eligible-awards-categories/">https://norcalapa.org/programs/awards/apa-california-northern-section-state-eligible-awards-categories/</a> )</i>	[placeholder text]
Name of project/plan/person nominated	[placeholder text]
Nominator (Firm, Name)	[placeholder text]
Agency	[placeholder text]
Consultant Team (Firm, Role)	[placeholder text]
Links  <i>(If a project/plan is posted online, please include a link to the web location where it can be viewed.)</i>	[placeholder text]

*Please also include (Max. 1 page limit):*

- *Brief Summary of the nominated Project*
- *Brief summary of why the plan/person was nominated for the specific award.*

[placeholder text for summary]

# **Award Evaluation Criteria**

· The specific Award Category Evaluation Criteria can be found here:  
<https://norcalapa.org/programs/awards/evaluation-criteria/>

**Criterion # X:** [text of criterion from website]

[3-4 sentences for describing how the nominated project/plan/person meets the criterion]

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*Below is an example of how this would look for the Resilience and Sustainability Award:*

**Criterion # 1: Originality and innovation.** *Identify how the strategy builds upon best practices and identifies innovative approaches for addressing a community's specific needs or reducing its risks. How does the initiative improve recovery efforts if a disaster does strike, or address cascading disasters or stresses (i.e., landslides result from excessive rains, public health emergencies create economic stress)?*

*3-4 sentences for describing how the nominated project/plan/person meets the criterion. 3-4 sentences for describing how the nominated project/plan/person meets the criterion. 3-4 sentences for describing how the nominated project/plan/person meets the criterion. 3-4 sentences for describing how the nominated project/plan/person meets the criterion.*

**Criterion # 2: 1. Effectiveness and results.** *Demonstrate how the initiative has strengthened the resiliency of the community. Identify what benchmarks were used to determine success and be explicit about how the results have made a difference in the lives of people affected. How has this initiative increased resident understanding and awareness about potential disasters, as well as the roles and responsibilities of individual community members, along with the community as a whole, in helping to mitigate the severity of potential disasters? How has this initiative positioned the community for a stronger, more resilient future?*

*3-4 sentences for describing how the nominated project/plan/person meets the criterion. 3-4 sentences for describing how the nominated project/plan/person meets the criterion. 3-4 sentences for describing how the nominated project/plan/person meets the criterion. 3-4 sentences for describing how the nominated project/plan/person meets the criterion.*