

ATTACHMENT D

APA CALIFORNIA — NORTHERN AWARDS PROCESS RULES

APA California — Northern Jury Composition

A jury shall be appointed by the Section Board to judge the entries. Jurors are chosen to represent different areas of expertise, geographic locations, and professional experiences in the private/public sector, to achieve an overall balance of the jury. The diversity in jurors will also be considered. The decision of the jury majority shall be final.

Discretion of Jury

Normally, nominations will be evaluated for the award category in which they were submitted. However, the APA California — Northern jury may, upon majority vote, move a nomination to a different category as the jury deems appropriate.

Awards Process

Only one (1) first-place award may be granted per category each year. When exceptional circumstances warrant, one (1) Award of Merit may also be given per category. If the jury finds that none of the nominations in a particular category meets the desirable standards of excellence, they may grant only an Award of Merit or grant no award in that category. Because only first-place winners of the Section Awards Programs are eligible for nomination for the Chapter's Outstanding Planning Awards, the Section Awards Programs are vital to the success of the Chapter's Awards Program. Nominations for Outstanding Planning Awards must be submitted to the Section where the project, plan or work occurred prior to being submitted to the Chapter (State) for consideration. All Sections are strongly encouraged by the Chapter to support and promote their local Awards Programs.

Awards Ceremony

Award recipients will be honored at the 2026 Northern Awards Ceremony, typically a cocktail reception or dinner. See norcalapa.org/programs/awards for details.

Other Section Awards Policies

The APA California — Northern may establish Awards Policies different from those of the Chapter at their own discretion. To participate in the Chapter's Awards Program, the APA California — Northern Board shall appoint an Awards Chairperson(s) or Awards Director(s) to serve as contact with the Chapter's Vice President for Administration or Awards Coordinator, concerning Awards Program matters and to coordinate awards activities for the Section.